

SPRING 2014 Education & Trade Show Vendor Query

To help us prepare for the event, please complete all the sections below, and fax this form back to us ASAP (**no later than March 7th**). Please fax: 217-787-7741

Manufacturer's Name _____

1) SHOW SPECIAL DETAILS:

2) DOOR PRIZES:

_____ I will be sending door prizes before (we will have 8 drawings during the show on Sunday).

_____ I will not be sending door prizes.

3) WELCOME PACKAGE GIFT:

We will be giving attending stores a welcome package (1 per store). Vendors have the option of including product, sample cards, etc. Please do NOT send catalogs or supplements for the Welcome Package Gifts.

_____ I will be sending welcome package gifts.

_____ I will not be sending welcome package gifts.

4) PRODUCT LIGHTNING ROUND PRODUCT

_____ I will be participating in the Product Lightning Round (see form).

_____ I will not participating in the Product Lightning Round.

SHIPPING INSTRUCTIONS:

Product Lighting Round, Door prizes and/or Welcome Package Gifts are optional and should be sent directly to the hotel. **Please make sure your boxes arrive at the hotel 3-4 days prior to the start of the event** (no earlier than March 22nd and no later than March 26th). Please make sure your boxes are **clearly marked** so we can properly place your materials (i.e. "Door Prizes", "Welcome Package Gifts", "Lightning Round").

Also, please write "**Attention Robyn Gilman**" on any box you would like us to open. Send boxes to:

Sheraton Framingham Hotel
Hold for The Collins Group Show
Date of Event = 3/28/14
YOUR COMPANY NAME
1657 Worcester Road
Framingham, MA 01701
(Box 1 of 1, box 2 of 3, etc.)
We suggest sending 75+ Welcome Gifts.

Thank you for your support! Please call us to clarify any information about the show.

TheCollinsGroup
Phone: 217-787-7740/ Fax: 217-787-7741/ E-mail:gilmanrobyn@yahoo.com